

How to make study abroad an integrated part of your Cornell-A&S experience:

1. READY...

Consider your academic requirements, college policies, goals, and personal preferences.

Start exploring your options using cuabroad.cornell.edu. Attend information meetings, fairs and events.*

Visit* Cornell Abroad to:	
<ul style="list-style-type: none"> ▪ Learn how the process works ▪ Get basic information about program options ▪ Understand college policies and procedures 	See Getting Started page on the CU Abroad website for information on availability of walk-in and individual advising.
<ul style="list-style-type: none"> ▪ Discuss goals for study abroad ▪ Identify a "best fit" ▪ Narrow program selections ▪ Learn more about particular programs ▪ Find information on course selection 	

2. SET...

Discuss your plans and set them in motion.

- See one of the A&S study abroad advising deans to understand college policies; discuss your plans for study abroad; timing; and any requirements to complete before, during, or after your abroad experience.

If you want to fulfill:	Meet with:
College & Degree requirements	Clare McMillan
Major requirements	Faculty advisor/DUS
Minor requirements	Minor advisor

- Start the Cornell approval process via cuabroad.cornell.edu.
- Submit completed course approval form to A&S Advising two weeks before program deadline.
- Prepare separate program application, if needed.

Helpful Hint: Bring this form to your meetings, and keep a copy for your records.

3. GO!

Fulfill all final pre-departure requirements, and enjoy an academically stimulating and culturally enriching experience!

If you or your advisors have questions about this process, call Cornell Abroad at 607.255.6224

*Visit cuabroad.cornell.edu for upcoming information meetings, fairs, and events.

QUESTIONS TO ASK YOUR CORNELL ABROAD ADVISOR

- What programs best fit my academic, professional, and personal interests?
- How can I learn more about programs and narrow (or expand) my options?
- How do I find course descriptions for my courses abroad? (Look first on the Cornell Abroad website, in the Resources Library, or on your programs website or brochure.)

QUESTIONS TO ASK YOUR A&S ADVISING DEAN FOR STUDY ABROAD

- What degree requirements do I have left to complete?
- I am a transfer student to Cornell (*if applicable*), how does that affect my planning for study abroad?
- I plan to graduate soon (*if applicable*), how does this affect my academic planning?
- I have copies of course descriptions for courses I am considering taking while abroad. Do these courses meet any of my distributional requirements?

QUESTIONS TO ASK YOUR MAJOR/MINOR ADVISOR or DUS FOR INTENDED MAJOR

- Are there particular requirements you recommend I should/should not try to complete abroad?
- I have copies of course descriptions for courses I am considering taking while abroad. Would these courses meet any of my major/minor credits?
- What should I do if I get abroad and cannot take these classes? May I email you for guidance in making alternative choices?
- What do I need to do to follow up with you when I return? What should I bring back with me (e.g. course syllabi)?

WHAT TO BRING TO YOUR COLLEGE OR FACULTY ADVISOR MEETING

- The A&S Study Abroad Participation & Course Approval Form.
- Copies of course descriptions or related information on the courses you are interested in taking while abroad (*optional*).
- A printed copy of your Statement of Purpose (this can be a working draft).

NOTE: BRING PROGRAM-SPECIFIC APPROVAL FORMS TO CORNELL ABROAD.

REQUIREMENTS

- **Cornell students are required to formally study the language of the host country when in non-English-speaking countries.**
- **Students must enroll for a full course load while abroad (equivalent to 15 credit hours) to maintain good academic standing.**
- **Courses cannot be taken S/U. Grades appear on the transcript, but do not factor into the Cornell GPA.**
- **Students must receive the equivalent of a "C" to earn credit for a course abroad.**
- **Programs must last a minimum of 14 weeks for full credit.**

A&S Students Only:

- **Students must fulfill area studies requirement and language requirement for study abroad (if applicable) prior to study abroad. (See [College Policies](#))**
- **ALL courses must be eligible to receive A&S credit. Out-of-college credit by prior permission only - limit one course.**
- **Certain courses, such as internship, cultural enrichment or experiential courses exclusively for visiting students do NOT earn any A&S/Cornell credit.**

Cornell Abroad

Academic Surge A (Ag Quad), Ithaca, NY 14853

607.255.6224 • 607.255.8700 (fax) • cuabroad@cornell.edu • www.cuabroad.cornell.edu

A&S Study Abroad Participation & Course Approval

Name: _____ Major(s): _____ NetID: _____ CUID#: _____
First Middle Last

Program: _____ 1st Choice 2nd Choice Location: _____ Term Abroad: _____

Proposed Course of Study for Program listed above

Please list a Cornell course you will have taken prior to studying abroad that will fulfill the Area Studies Requirement.
 See: <http://as.cornell.edu/academics/opportunities/study-abroad/> Note: Students going to Australia or NZ must fulfill the requirement abroad.

Course Number	Course Title	Semester you took / will take the class
List the courses you plan to take while abroad. In most cases, this is a tentative list. You must notify your faculty advisor and college study abroad advisor of any changes. List 2 or 3 alternate courses to avoid scheduling conflicts.		
	Specify if Major (M), Distribution (D) or Elective (E) credit.	Signature of DUS for major credit (except Psych & Sociology). NOTE: Some majors place limits on # of courses taken off-campus.

- ALL courses must be eligible to receive A&S credit. Out-of-college credit by prior permission only – limit one course
- Certain courses, such as cultural enrichment courses exclusively for visiting students, experiential courses, PE or outdoor education, do NOT earn any Cornell credit
- Cornell students are required to formally study the language of the host country when in non-English-speaking countries
- Students must enroll for a full course load while abroad (equivalent to 15 credit hours) to maintain good academic standing
- Programs must last a minimum of 14 weeks for full credit

Faculty & College Advisor Approval

Signatures indicate approval of your proposed courses and good academic standing* (unless otherwise noted). **Credit** is awarded upon review of your study abroad transcript.

Applicant Signature: _____ Date: _____

Faculty Advisor: _____
Print Name Signature Date

2nd Faculty Advisor (if applicable): _____
Print Name Signature Date

A&S Study Abroad Approval (to be signed after Faculty): _____ Date: _____

Drop off completed forms requiring A&S college approval to the Academic Advising Center.

Name: _____

CU ID#: _____

Coursework/Degree Completion

List the course numbers and titles for courses you will have completed before going abroad that will not show on your transcript the semester immediately before you study abroad (i.e. If studying abroad in spring, list fall courses you are/will be taking).

_____	_____
_____	_____
_____	_____

What courses/requirements will you need to take or fulfill after you return in order to graduate on time?

_____	_____
_____	_____
_____	_____

Contact Information

Arts & Sciences college advisors who can review and approve academic plans to study abroad during the semester/academic year.

Clare McMillan, Ph.D.
Assistant Dean
Academic Advising
248 East Ave
Phone: 607.255.5004
e-mail: cam23@cornell.edu
Walk-ins: Tuesdays, 1:30-4:00pm

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